



## Satisfactory Academic Progress (SAP) Appeal

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

The U.S. Department of Education requires higher education institutions to establish minimum "satisfactory academic progress" standards for students receiving federal financial aid. North Central College also applies these same academic standards to all state and North Central College financial aid recipients. By not meeting the established standards, a student is not eligible to receive federal, state, or North Central College financial aid.

Please use this form to appeal your Satisfactory Academic Progress status.

### Satisfactory Academic Progress Standards

1. *Minimum Cumulative Completion Rate*: Complete with passing grades at least 67% of attempted credit hours
2. *Minimum Cumulative Grade Point Average (GPA)*: Maintain a minimum cumulative grade point average (GPA):
  - a. Maintain a minimum cumulative GPA of 1.8 as a first-year student (less than 28 credit hours)
  - b. Maintain a minimum cumulative GPA of 2.0 as a continuing student
  - c. Maintain a minimum cumulative GPA of 3.0 as a graduate student
3. *Maximum Time Frame to Completion of Degree*: Attempted courses cannot exceed more than 150% of the length of the program

### **Section A – Semester Information**

Which semester is this SAP Appeal for?

- Summer \_\_\_\_
- Fall \_\_\_\_
- Spring \_\_\_\_

Which standard of Satisfactory Academic Progress are you not meeting?

- Minimum Cumulative Completion Rate
- Minimum Cumulative Grade Point Average (GPA)
- Maximum Time Frame to Completion of Degree



**Section B – Reason for Appeal (To be completed by the student)**

Please use the space below to detail the reasons for failure to meet the standards and appropriate third-party documentation (e.g., letter from doctor, counselor, minister, priest, etc). Attach additional pages if needed.



### **Section C – Academic Planning (To be completed by a Success Coach)**

Please use the space below to detail the agreed-upon academic plan the student has created to meet the listed Satisfactory Academic Program standards above. Attach additional pages if needed.

### **Section D – Student and Advisor Signature**

*I declare that the information reported on this form is true, correct, and complete. I agree to provide, if requested, any other official documentation necessary to verify the information reported. I acknowledge that I may file no more than two appeals for the same reason and/or situation.*

**Student Signature (Original)** \_\_\_\_\_ **Date** \_\_\_\_\_

**Success Coach Signature (Original)** \_\_\_\_\_ **Date** \_\_\_\_\_